

**Accountants and Advisors** 

XERO PLANS, ADVICE AND SUPPORT FOR YOUR IT&T CONTRACTING BUSINESS

WE UNDERSTAND THE CHALLENGES YOU FACE

# WE WORK WITH CONTRACTORS IN THE IT&T AND PROFESSIONAL SERVICES SECTORS

# We'll help you to choose the most appropriate trading structure for your situation.

Together we'll discuss the unique benefits and challenges of being a self-employed contractor.

We will guide you through the set-up of your Xero ledger. We'll review reconciled transactions in Xero and file GST returns on your behalf on a six-monthly basis. Plus, you'll get a checklist of deductible expenses to make the process easier.



# XERO MONTHLY PRICING PLANS Prices exclude GST

#### SOLE TRADER - \$120 per month

- setup of a new entity on Xero
- · half hour face to face meeting
- review and file two six monthly GST returns
- invoice template
- income tax return preparation
- · phone and email support regarding your tax filing
- Xero cashbook ledger subscription
- · deductible expenses checklist.

## CONTRACTING COMPANY - \$150 per month

- set up of a new entity in Xero
- half hour face to face meeting
- review and file two six monthly GST returns
- invoice template
- financial statements and income tax returns for your company and one individual return
- phone and email support regarding your tax filing
- Xero cashbook ledger subscription
- deductible expenses checklist.

#### ADDITIONAL SERVICES - prices to be advised

- · conversion from existing accounting system
- · discounted monthly Xero subscription fee
- GST registration
- company incorporation
- company annual returns
- specific specialised tax advice\*
- additional Xero support and training\*
- additional assistance unrelated to accounts, tax returns or GST returns.\*
  \* Charged at an hourly rate

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## Get in touch and let us help you thrive in a changing world

## www.markhams.co.nz

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